



Medical Clinic – Medical Professionals

Position Summary:

Retired and practicing physicians, nurses and other medical professionals are the primary providers of care at the free Medical Clinic. Volunteers at the Medical Clinic will provide a patient-focused environment which treats every person with dignity and respect. Volunteers will work during the medical clinic on Tuesday mornings, Thursday evenings or during office hours to assist the nurses. May be asked to help supervise a specific area of the clinic.

Duties and responsibilities:

- Physicians to provide ongoing patient care, working alongside nurses and medical professionals to deliver the quality care the local population needs.
- Nurses to assist with patient assessments prior to MD exam (vital signs, chief complaint, update medication record)
- Nurses to provide patient education
- Nurses or phlebotomists to draw blood
- Nurses to assist with data entry
- Spanish language interpreters to assist with communication between patients and volunteers

Requirements:

- Required North Carolina licenses and/or certifications
- Familiarity with and appreciation for the mission of the free clinic
- Genuine commitment to work hours and days agreed upon
- **Must be 18 years of age or above. No students from high school.**

Training:

- Training and orientation to Ada Jenkins Center and Medical Clinic
- Additional training during clinic hours

Time Requirements: Volunteer may choose how often they wish to work the following shifts.

Physicians, Nurses Practitioners, and Physician Assistants—Thursday, 6pm – 8pm and/or Tuesdays 10-12 noon.

Nurses to assist with patient assessments prior to MD exam—Thursday, 4:00pm – 7pm.

Nurses to provide patient education—Thursday, 5:30pm – 8:30 pm.

Nurses or phlebotomists to draw blood—Thursday, 5pm – 8:30pm.

Nurses to assist with data entry – Monday for 2 hours between 9am and noon

www.Adajenkins.org/impact/volunteer

For additional information please contact Melissa Scott, Director of Volunteers
Ph 704.896.0471 x131 or email Melissa.Scott@adajenkins.org



Dental Professionals – Dentist, Hygienists and Dental Assistants

Position Summary:

Retired and practicing Dentists, Hygienists and Dental Assistants are the primary providers of care at the Dental Clinic. Volunteers will work with patients at the mobile dental truck and/or at the Ada Jenkins Center Dental Clinic. Volunteers at the dental clinic will provide a patient-focused environment which treats every person with dignity and respect. May be asked to help supervise a specific area of the clinic. Clinic assistants will assist with clinic set-up and closing, chart management and data collection as needed.

Duties and responsibilities:

- Dentists to provide ongoing patient care, working alongside dental assistants and hygienists to deliver the quality care the local population needs.

Requirements:

- Required North Carolina licenses and/or certifications to practice as a dental professional
- Familiarity with and appreciation for the mission the Center and of the dental clinic
- Genuine commitment to work hours and days agreed upon

Training:

- Training and orientation to Ada Jenkins Center and Dental Clinic

Time Requirements: Volunteer may choose how often they wish to work the following shifts.

Huntersville -Tuesday or Wednesday Clinics, 6:00pm – 9:00pm

Ada Jenkins Center – One or two Friday in the mornings or afternoons per month 9:00am – 1:00pm or 1:00pm – 4:00pm

www.Adajenkins.org/impact/volunteer

For additional information please contact Melissa Scott, Director of Volunteers
Ph 704.896.0471 x131 or email Melissa.Scott@adajenkins.org