



## **Volunteer Medical Director**

### **Position Summary:**

Retired and practicing physicians are the primary providers of care at the Ada Jenkins Center free Medical Clinic. Volunteers at the Medical Clinic will provide a patient-focused environment which treats every person with dignity and respect.

### **Duties and responsibilities:**

The Medical Director will review patient charts on a weekly basis (preferably Monday or Tuesday), interpret lab results and make recommendations for patient follow-up care. The Medical Director will also maintain clinic standing orders and attend four quarterly Health Services Meetings per year.

### **Requirements:**

- Required North Carolina licenses and/or certifications
- Familiarity with and appreciation for the mission of the free clinic
- Genuine commitment to work hours and days agreed upon
- Family Practice experience helpful but not necessary.

### **Training:**

- Training and orientation to Ada Jenkins Center and Medical Clinic
- Additional training during clinic hours

### **Time Requirements:**

- 1-2 hours per week.
- Attend four [4] quarterly Health Services meetings per year.

[www.Adajenkins.org/impact/volunteer](http://www.Adajenkins.org/impact/volunteer)

For additional information please contact Melissa Scott, Director of Volunteers  
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